

**HUMAN RESOURCES MANAGEMENT AND DEVELOPMENT COMMITTEE**  
(Devon and Somerset Fire and Rescue Authority)

5 September 2012

Present:-

Councillors Brooksbank (Vice Chair – in the Chair), Burridge-Clayton, Chugg, J D Smith and Woodman (vice Bown).

Apologies:-

Councillor Bown

In attendance:-

Councillor Gribble

**\*HRMDC/8. Minutes**

**RESOLVED** that the Minutes of the meeting held on 5 September 2012 be signed as a correct record.

**\*HRMDC/9. Declarations of Interest**

Members were asked to declare any disclosable pecuniary interests they may have in relation to any items on the agenda for this meeting.

No interests were declared.

**\*HRMDC/10. Firefighters' Pension Scheme Internal Disputes Resolution Panel**

The Committee noted that it was required to appoint 3 of its Members to serve on the Firefighters' Pension Scheme Internal Disputes Resolution Panel. (Membership of this Committee in 2011/12 was Councillors Bown, Boyd and Wright).

**RESOLVED** that Councillors Bown, Knight and J Smith be appointed to serve on the Panel until the first meeting of the Committee following the Annual Meeting of the Authority in 2013.

**\*HRMDC/11. Human Resources (HR) Improvement Programme**

The Committee received for information a presentation given by the Director of People and Organisational Development at the meeting in respect of the Human Resources Improvement Project.

The presentation covered a number of areas, including the background to the project, the models that had been developed for potential implementation and the process improvements that had been instigated.

The Human Resources Manager advised the Committee that the project had involved a wide range of staff being asked to give their views in respect of the HR Department and how their role was perceived and could be improved to meet the changing environment and the challenges for the future. He drew attention to some of the service improvements made, including Gartan (availability, payroll and wholetime), a new payroll provider and electronic payslips/expenses provision.

**\* DENOTES DELEGATED MATER WITH POWER TO ACT**

The meeting started at 10.00hours and finished at 11.15hours.